



DAILY OBSERVATION REPORT NO. _____

RECRUIT BADGE				FTO BADGE				TODAY'S DATE			
MONTH	DAY	YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEAR



RECRUIT'S LAST NAME _____

FTO'S LAST NAME _____

INSTRUCTIONS

RATE OBSERVED BEHAVIOR ON THE SCALE BELOW, USING THE NUMERICAL VALUE DEFINITIONS IN THE FTO PROGRAM STANDARDIZED GUIDELINES.

MARK "N.O." FOR NOT OBSERVED, "N.R.T." FOR NOT RESPONDING TO TRAINING, "NAR" FOR NARRATIVE COMMENT, AND "REM" FOR REMEDIAL TRAINING.

YOU MUST COMMENT ON THE MOST AND LEAST ACCEPTABLE PERFORMANCE OF THE DAY, AND ON ALL RATINGS OF "2" OR LESS, "6" OR MORE, AND "N.R.T." YOU ARE ALSO ENCOURAGED TO COMMENT ON ANY OTHER BEHAVIOR YOU WISH. REFER TO THE CATEGORY NUMBER IN YOUR COMMENTS

RATING SCALE

NOT ACCEPTABLE BY FTO PROGRAM STANDARDS ACCEPTABLE LEVEL SUPERIOR BY FTO PROGRAM STANDARDS

→ 1 2 3 <4> 5 6 7 ←

TRAINING <>
 SICK <>
 SPECIAL ASSGNMT <>
 OTHER ASSGNMT <>

USE THE STANDARDIZED GUIDE LINES

CRITICAL PERFORMANCE TASKS

									N.O.	NRT	NAR	REM	TIME
1. DRIVING SKILL: STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
2. ORIENTATION SKILL: STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
3. FIELD PERFORMANCE: STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
4. OFFICER SAFETY: GENERAL.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
5. OFFICER SAFETY: W/SUSPICIOUS Persons & Prisoners.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
6. CONTROL OF CONFLICT: VOICE COMMAND.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
7. CONTROL OF CONFLICT: PHYSICAL SKILL.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

FREQUENT AND OTHER PERFORMANCE TASKS

8. DRIVING SKILL: NON-STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
9. ORIENTATION SKILL: NON-STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
10. PROPER FORM SELECTION: Accuracy/Completeness.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
11. REPORT WRITING: ORGANIZATION/DETAILS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
12. REPORT WRITING: GRAMMAR/SPELLING/NEATNESS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
13. REPORT WRITING: APPROPRIATE TIME USED?.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
14. FIELD PERFORMANCE: NON-STRESS CONDITIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
15. SELF-INITIATED ACTIVITY.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
16. PROBLEM SOLVING/DECISION MAKING.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
17. RADIO: USE OF COMMUNICATION CODES/PROCEDURES.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
18. RADIO: LISTENS & COMPREHENDS TRANSMISSIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
19. RADIO: ARTICULATION OF TRANSMISSIONS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

KNOWLEDGE

KNOWLEDGE OF DEPARTMENT POLICIES AND PROCEDURES

20. REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
21. REFLECTED IN FIELD PERFORMANCE.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

KNOWLEDGE OF THE PENAL CODE

22. REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
23. REFLECTED IN FIELD PERFORMANCE.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

KNOWLEDGE OF THE VEHICLE CODE

24. REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
25. REFLECTED IN FIELD PERFORMANCE.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

ATTITUDE/RELATIONS

26. ACCEPTANCE OF FEEDBACK: VERBAL/BEHAVIOR.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
27. ATTITUDE TOWARD POLICE WORK.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
28. RELATIONSHIPS WITH CITIZENS: SPECIFY.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
29. OTHER RELATIONSHIPS: FTO/SGT./DEPT. MEMBERS.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____

APPEARANCE

30. GENERAL APPEARANCE: SPECIFY IF NECESSARY.....	c1>	c2>	c3>	c4>	c5>	c6>	c7>		<>	<>	<>	<>	_____
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RECRUIT'S NAME

FTO'S NAME

DATE

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THE MOST ACCEPTABLE AREA OF PERFORMANCE TODAY WAS RATING CATEGORY NUMBER:
A SPECIFIC INCIDENT WHICH DEMONSTRATES TODAY'S PERFORMANCE IN THIS AREA IS:

THE LEAST ACCEPTABLE AREA OF PERFORMANCE TODAY WAS RATING CATEGORY NUMBER:
A SPECIFIC INCIDENT WHICH DEMONSTRATES TODAY'S PERFORMANCE IN THIS AREA IS:

DOCUMENTATION OF PERFORMANCE AND COMMENTS:

Format: (CATEGORY #/TITLE, CASE/EVENT NUMBER, NARRATIVE, TRAINING MINUTES)

TOTALS: Veh. Stops: _____ Ped. Stops: _____ Calls for Service: _____
On-View Arrests: _____ Warrant Arrests: _____ Criminal Citations: _____ Moving Violations: _____
Non-Hazardous/Parking Violations: _____ Filed Interview Cards: _____ Reports: _____

RECRUIT OFFICER SIGNATURE

TRAINING OFFICER SIGNATURE